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**Minutes of a meeting of Wysall and Thorpe in the Glebe Parish Council held in the Wysall Village Hall on Tuesday September 6, 2022 at 7.15 pm**

*Councillors: Carolyn Birch (Chairman)*

*Mike Stanley, Lindsay Redfern, Liz Smith, Richard French, Catherine Heather, Martin Powell, John Tomlinson (A)*

*In attendance: The clerks Michael Elliott and Danielle Scott, Notts County Council Coun. John Cottee, Rushcliffe Borough Council Coun. Reg Adair*

**1] Apologies**

Coun. John Tomlinson

Coun. Richard French advised he would be late to the meeting

**2] Items By Members Of The Public**

None

**3] Minutes From The Previous Meeting Held July 5, 2022**

Coun. Smith highlighted two typos in the minutes. These will be amended by the clerk and brought to the October meeting for re-approval as the minutes initialled by Coun. Birch at the meeting were not the final copy provided by the previous clerk.

**4] Declarations Of Interest**

None

**5] Report From The District And County Council Member**

Coun. Adair advised that the Tour of Britain was ready and that a retrospective planning application in the village had been approved. Coun. Cottee advised of a fire at County Hall that had led to the councillors working out of there moving out. He advised Nottingham City, Nottingham County Council and Derby City Councils had all signed the devolution deal. It still needed to be finalised at parliament and will be reported at a future parish meeting.

*At this point in the meeting Coun. Cottee presented a card and hamper to Michael Elliott on behalf of the parish council to mark his retirement.*

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**6] Clerks Report**

Danielle Scott advised that the handover for her role had gone well. The parish email system was set up and she had begun the process of updating her contact information with the relevant departments. She hoped that she would be in a position to begin her training courses soon.

The handover of the bank account had unfortunately not gone as smoothly. Danielle had spoken with Natwest herself and was now aware of the action needed to resolve the current issues. The previous Chairman Simon Stephens was still a signatory on the account and would need removing. The required format for the parish ongoing would be to add Coun. Carolyn Birch and Danielle Scott as signatories on the account and remove Simon Stephens. Then remove Michael Elliott once his retirement date had passed. It was agreed to keep him as a signatory for the time being.

It was agreed by the councilors that a post redirection for the mail sent to Michael Elliott’s current office would be too costly to implement for the parish. The clerk raised the question of joining RCAN for assistance in sourcing grants and general Parish affairs. Coun. Adair advised that RBC have an energy officer who may be able to offer advice. It was agreed to add this item to the October agenda for further discussion.

The clerk raised the issue of the Bulb electricity account for the village hall. The payments made each month are not enough to cover usage and this has been the case for some time, rendering the account into deficit. It was agreed by the councilors to clear the debit on the account with the next direct debit and then to set up an ongoing monthly payment amount to try to ensure that the account does not fall into arrears again. Coun. Stanley asked if the rates paid by regular users of the hall would have to be increased to cover the increase in fuel costs. Coun. Smith asked if we should have to pay the green levy on the bill due to being a village hall. It was agreed to add this item to the agenda for the October meeting for further discussion.

**7] Village Hall**

With regards to the wording on the bouncy castle disclaimer Michael Elliott advised that he had sent the document to the county solicitor but had not hear back as she has since left. Coun. Stanley agreed to send a copy of the document to the clerk for her to chase up with the new solicitor. Coun. Adair advised that the village hall audit had been completed for Bunny Parish so we should be in the queue. Coun. Stanley

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advised that he had been busy over the summer making improvements to the village hall. The fencing and switch amendment for the heater had both been completed. The flashing on the roof had been mended and a bench had been moved across the village as agreed. The goal posts had been erected. It was agreed for the clerk to send thank you letters to A W Lymn Funeral Directors and Ben Percival for their kind donation and assistance in this matter. Coun. Stanley advised that he would arrange to meet Coun. Tomlinson to discuss ongoing maintenance. Coun. Powell advised that he had removed a collapsed bench in the village. Coun. Birch thanked both councillors for their hard work.

**8] Accounts To Pay**

Agreed and signed

**9] Correspondence**

Email from Via asking if the parish required salt – none required

Michael Elliott advised the Tour of Britain preparations had gone well but they were not expecting the same turnout as 2018 due to commencing on a weekday. The clerk confirmed that the email sent from Chris French asking for volunteers had been received.

Email from RBC regarding the review of Parliamentary polling districts and polling places.

Email from parishioner to advise the wooden bench outside their house had fallen apart – this had been dealt with over the summer by Coun. Powell

It was agreed for the clerk to invite the rural crime prevention team to a future meeting after previous correspondence from them.

**10] Planning Matters**

**Application:** The Elms Bradmore Road Wysall Nottinghamshire NG12 5QR Demolition of existing single storey utility area and erection two storey side extension with side porch and single storey rear extension with roof terrace

*No objections* Clerk to update the planning portal

**Decision:** Wyn Lodge Main Street Wysall Nottinghamshire NG12 5QS

*Refusal*

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**11] Environment**

The clerk is to obtain a copy of the previous playground report conducted by Streetwise and confirm when the next playground report is due. From this report Streetwise had requested a new sign at the playground, it was agreed by the Councillors in the meeting that this sign would only contain the “What3words” location information to assist the emergency services in case of a serious accident, the clerk will also raise this with Streetwise.

The council agreed that a quote from Streetwise was also to be obtained by the clerk for four “no dog fouling” signs.

The quote previously provided by Streetwise for the installation of a dog bin of £93.60 inc Vat was approved and the clerk will advise them to go ahead.

Coun. Stanley agreed to speak to Peter James Ground Care with regards to pruning and a general tidy up around the village hall.

**12] Grants**

Michael Elliot confirmed that he had applied for the £5k Police Commissioners “Community Chest” grant before the 5th August deadline. Danielle had been advised by Claire Good, Contracts and Commissioning Manager, Office of the Nottinghamshire Police & Crime Commissioner that they had no record of the application. The clerk asked Michael Elliott to send her a copy of the application.

Coun. Stanley to chase a duplicate invoice for the work completed on the gate which would enable us to re-claim 25% of the costs back from the County Council.

Coun. Birch advised that the Community Infrastructure Level (CIL) paid £4950.36 to Wysall Parish Council on 6th December 2021 for a percentage of the funds that went to the Borough for the sale of land at the Le Petit Chant bungalow.

Danielle advised that she had emailed Edward Leddy-Owen on 24th August for an update on the village hall energy audit for potential financial help in making the building more energy efficient and climate friendly but as yet had not heard back. Clerk to chase.

Coun. Smith advised Allie Avery had contacted her to advise her of a grant from The Branching Out Community Tree Planting Fund. It was agreed for the clerk to apply for three rowan trees on the parishes behalf.

**13] Playground Equipment Project**

Coun. Smith advised that we are awaiting an update from Vicky regarding the application for funding so no action required at this time.

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**14] Clerks Retirement**

The councillors once again thanked Michael for his service. A discussion was made with regards to splitting clerking costs between the parishes she covers evenly. This would most likely require a meeting to make official.

**15] Next Meeting October 4, 2022**

*The meeting closed at 9.15pm.*

Action Points

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| Item Number | Action | Name |
| 3 | Provide amended meeting minutes at Oct meeting as agreed | Clerk |
| 6 | Continue actioning bank mandate amendment | Clerk |
| 6 | Contact RBC Energy Officer for advice | Clerk |
| 6 | Add RCAN to Oct Agenda | Clerk |
| 6 | Add Bulb / VH costings to the Oct Agenda | Clerk |
| 7 | Copy of bouncy castle disclaimer to clerk | Mike Stanley |
| 7 | Contact County Solicitor re: bouncy castle disclaimer | Clerk |
| 7 | Action and send thank you letters | Clerk |
| 7 | Invitation to rural crime team | Clerk |
| 10 | Update planning portal with decision | Clerk |
| 11 | Obtain copy of playground report from SW | Clerk |
| 11 | Confirm date of next playground inspection | Clerk |
| 11 | Discuss playground sign with SW | Clerk |
| 11 | Obtain quote for 4 x “no fouling” signs from SW | Clerk |
| 11 | Accept SW dog bin quote | Clerk |
| 11 | Speak to gardener re: tidy up | Mike Stanley |
| 12 | Obtain copy of £5k grant application | Clerk/Mike Elliott |
| 12 | Obtain duplicate invoice for gate | Mike Stanley |
| 12  | Update on village hall energy audit | Clerk |
| 12 | Application for 3 rowan trees | Clerk |
| 14  | Add split costs to the Oct agenda | Clerk |